

USDC SDNY
DOCUMENT
ELECTRONICALLY FILED
DOC #

DATE FILED: 6/21/18

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

Laurene Yu

(List the full name(s) of the plaintiff(s)/petitioner(s).)

-against-

NYC City of New York ACS

(List the full name(s) of the defendant(s)/respondent(s).)

I respectfully ask the Court for permission to participate in electronic case filing ("e-filing") in this case. I affirm under penalty of perjury that:

1. I have reviewed the Court's Electronic Case Filing Rules & Instructions, available at <http://nysd.uscourts.gov/ecf/ECF%20Rules%20Revision%20031714.pdf>, and agree to abide by them.
2. I completed the Court's CM/ECF introduction course¹ on 6/21/18.
3. I understand that once I register for e-filing, I will receive notices and documents only by e-mail in this case and not by regular mail.
4. I understand that if I am granted permission to participate in e-filing, I must file my documents electronically and I may not submit documents to the Pro Se Intake Unit for scanning and docketing.
5. I understand how to convert a document to PDF-A format.
6. I have regular access to the technical requirements necessary to e-file successfully:



a computer with internet access and a word processor

type of computer I will be using:

Mac /PC

type of word processor I will be using:

¹ You may register for the course on the Court's website: http://nysd.uscourts.gov/ecf_training.php.

USDC SDNY
DOCUMENT
ELECTRONICALLY FILED
DOC #:
DATE FILED: 6/26/18

*So ordered
Sweet vs DJS
6.25.18*

an e-mail account (on a daily basis) to receive notifications from the Court and notices from the e-filing system

a scanner to convert documents that are only in paper format into electronic files

scanning equipment I will be using: _____

a PDF reader and a PDF writer to convert word-processing documents into PDF format, the only electronic format in which documents can be e-filed

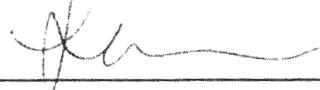
version of Adobe Acrobat or other PDF reader and writer that I will be using: _____

a printer or copier to create required paper copies such as chambers copies.

7. I understand that I must regularly review the docket sheet of the case so that I do not miss a filing.
8. I understand that if my use of the ECF system is unsatisfactory, my e-filing privileges may be revoked, and I will be required to file documents in paper.

6/26/18

Dated



Signature

Yv. Laurene

Name (Last, First, MI)

335 E 14th #52, NYC NY 10001

Address

City

State

Zip Code

7175425881

Telephone Number

Laurene.yv@gmail.com

E-mail Address

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

AWARDED TO

LAURENE YU

For Completing CM/ECF POC and Introduction Class

Awarded this 21st day of June, 2018

Wayne Brown

Presenter Name and Title